

**CALL TO ORDER:**

Mayor Shawn Logan called the meeting to order at 6:30 p.m. and led a silent invocation and the Pledge of Allegiance.

**Present:** Mayor Shawn Logan; Councilmembers: Eugene Bain, Genna Dorow, Corey Everett, Angel Garza, Larry McCourtie, John Lallas, and Mark Snyder.  
**Also Present:** City Administrator Wade Farris; Department Heads: City Clerk Rebecca P. Ozuna, Finance Officer Spencer Williams, Public Works Director Terry Clements, and City Attorney Jennifer Underwood Hanson.

**CITIZEN INPUT**

There was none.

**APPROVAL OF AGENDA**

Council carried a motion to approve the agenda. M/S Snyder / Garza.

**CONSENT AGENDA:**

- A. Approval of City Council Minutes of June 26, 2017
- B. Approval of Accounts Payable Checks
- C. Approval of Payroll and Related Expenses

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 48338 to No. 48406 in the amount of \$129,390.00  
Payroll and Related Expenses Check No. 30474 to No. 30548 in the amount of \$405,422.83

Council carried a motion to approve the Consent Agenda, as presented. M/S Dorow/Bain.

**PAGEFREEZER INFORMATION – SOCIAL MEDIA/METADATA BACKUP SOFTWARE**

IT Director Rodrigo Ozuna first gave a brief update on the current projects that IT has been working on and has completed for this year regarding PC replacements, telephone systems, server infrastructure upgrade, network upgrade phase 1 for the Police Department and exchange migration. Rodrigo then reported that the City is not currently in compliance with the metadata requirements listed in the WAC that is required by state law and was contacted by a company called PageFreezer. PageFreezer is a software company that would provide backup for both our website and social media accounts. Mr. Ozuna mentioned that the City did have software called Social Safe that kind of did the job for our social media site however it did not meet state requirements. Also he mentioned that Social Safe was bought out by SMARSH which is another company like PageFreezer, which their price was twice as much.

Mr. Ozuna commented that the price for PageFreezer is \$9,000 and they have offered it be paid in two installments of \$4,500 if needed for the remainder of this year whereas SMARSH came in at \$18,000. Councilmember Lallas asked if the City previously had a backup software program and Mr. Ozuna mentioned that the City previously had Social Safe which was more like cleanup software that would scan our social media website, catch all profanity and other improper verbiage and remove it. Social Safe does not meet metadata state requirements. Rodrigo also mentioned that PageFreezer is willing to provide a long term contract which will lock in the price for the term of the contract even if the company prices increase.

**AMENDEMENT TO THE VARELA & ASSOC. AGREEMENT FOR THE WASTEWATER FACILITY PLAN**

City Engineer Kurt Holland mentioned that this plan has been previously presented to the Public Works Committee on two occasions and is the monumental task of creating what the water system plan does except it is on the wastewater end. Kurt commented that he is unaware of a wastewater plan ever being created before and mentioned that this plan is a greater comprehensive planning effort to address the decreasing availability of potable water and treated municipal and industrial wastewater. This is going to be a unique situation because wastewater is usually referred to as wastewater because it is trying to be disposed of however the treated wastewater here is considered an asset to areas of declining water.

Mr. Holland stated that as mentioned before the City currently does not have an existing Wastewater Treatment Facility / General Sewer Plan and this document that memorialize the current condition, capacity of the existing treatment and collection systems. This initial phase of the Wastewater Planning includes the efforts to evaluate existing and future wastewater flows and loading, general discharge alternatives and associated treatments for each alternative. The scope of work also include identifying and planning facility improvement at the existing treatment lagoons to address existing Ecology concerns, capacity and interim improvements which may improve treatment and/or capacity until a final treatment alternative can be identified.

Mr. Holland commented that the City has indicated that new headworks are a high priority and that the budget listed is also correct. He mentioned the work is funded by an Ecology grant/loan package that was submitted in the fall of 2016 and the City received \$375,750 in which 50% of the funds are grant and the other 50% are a low interest loan at .7% with a term of 5 years. Councilmember Lallas provided a brief indication of what was discussed at the prior Public Works Committee Meetings and there was further discussion between Council, the Mayor and staff regarding the scope of work being presented, what other issues also need to be addressed, what needs to be done in the future and possible funding matters.

Mayor Logan asked if the contract has been reviewed and City Attorney Jennifer Underwood Hanson answered that she and City Attorney Kelly Konkright have reviewed the contract and found no issues with it as long as the committee and Council are satisfied with the scope of work and the numbers presented. She did however recommend the Council approve the amendment subject to approval from City Attorney Kelly Konkright

Council carried a motion to approve VARELA & ASSOC. CONTRACT AMENDMENT 2017-003 FOR THE WASTEWATER FACILITY PLAN SUBJECT TO REVIEW AND APPROVAL FROM CITY ATTORNEY. M/S Snyder/Dorow

#### **14<sup>th</sup> AVENUE – PAYMENT APPLICATION #7**

City Engineer Kurt Holland stated the payment is for work generally covering the pavement striping that was not completed last fall due to weather and this work completed is reimbursable with TIB Funding. Mr. Holland mentioned that requested payment is for \$33,405.68 and recommended Council approve that Contractors Payment Application #7 for the 14<sup>th</sup> Avenue Improvements Project. Councilmember Lallas asked Public Works Director Terry Clements if they were satisfied with the work and he mentioned that they are satisfied and there are no issues.

Council carried a motion to APPROVE THE PAYMENT APPLICATION #7 FOR THE 14<sup>TH</sup> AVENUE IMPROVEMENTS PROJECT. M/S McCourtie/Lallas

#### **RESOLUTION SUPPORTING THE EMS LEVY (AMBULANCE SERVICES) HOSPITAL DISTRICT NO. 3**

EMS Chairman Bob Carlson states that the levy is currently a 6 year levy which will expire this year. This levy is to keep the ambulance services in the City of Othello and they are not changing anything in the levy they are just asking to renew it for another 6 years which still staying at \$.40 per \$1000. Mr. Carlson stated that they are asking the City for another resolution in support of the levy for another 6 years. He also states that in attendance was Mr. Jim Lomax from the Ambulance Department and Connie Agenbroad, CEO of the Othello Community Hospital to answer any questions.

Mayor Logan asked if Council had any comments or questions. Councilmember Dorow commented in support that having the ambulance services in town are a huge deal because if it did go to a private service there would be long wait times before anyone would arrive. Mr. Carlson stated the he is not aware that anyone would want to pick up the service because of the loss profits. There was further discussion between Mr. Carlson and Council regarding the issues that would occur if the ambulance services were not to continue in town and be picked up by another entity or come from out of town.

Mr. Carlson advised that if the levy did not pass the hospital would provide ambulance services until August 1, 2018 as stated in their resolution. Mayor Logan mentioned that the tax levy of \$.40 per \$1000 is not a new tax and is something the citizens have been paying a while and also doesn't see a situation where an ambulance will not be needed in the future. Mayor Logan asked if there was anyone that wanted to speak an opposing view to the hospital levy. There was none.

Council carried a motion to APPROVE THE RESOLUTION SUPPORTING THE EMS LEVY (AMBULANCE SERVICES) HOSPITAL DISTRICT NO.3. M/S Dorow / Lallas. This shall be known as Resolution No. 2017-16

**RESOLUTION TO AWARD BID OF OFFICIAL NEWSPAPER**

City Clerk Rebeca Ozuna reported that every year the City calls for bids for official newspaper and this year bids were sent out on June 12<sup>th</sup> and were accepted up to 12:00 p.m. on June 30<sup>th</sup>, 2017.

We received the following bid:

- The Sun Tribune \$8.65 per single column inch

Ms. Ozuna mentioned that last year the City spent about \$13,005 on legal publications not including advertisements and recommended the Council award the official newspaper to the Sun tribune.

Council carried a motion to APPROVE THE RESOLUTION TO AWARD THE OFFICIAL NEWSPAPER TO THE SUN TRIBUNE. M/S McCourtie/Garza. This shall be known as Resolution No. 2017-17.

**UNFINISHED BUSINESS**

City Administrator Wade Farris updated the Council on the progress on the T-33 Aircraft project which is scheduled to start hopefully on Friday July 14<sup>th</sup>.

There was a brief overview, discussion and comments by Council and Mayor Logan about the 4<sup>th</sup> of July event that was held in Lions Park. Councilmember McCourtie stated some complaints he had about fireworks being shot off before and after 4<sup>th</sup> of July. Councilmember McCourtie stated that citizens have mentioned the possibility of installing speedbumps on 7<sup>th</sup> Avenue by the park due to people speeding through.

**NEW BUSINESS**

Finance Officer Spencer Williams mentioned that with a having a new City Clerk there are some changes that need to be done and one of those is the official signatures at the bank. He stated that the bank requested a conversation be held with Council and a memo written to assure that the Council is in agreeance of the removal of Debbie Kudrna and addition Rebecca Ozuna to the account.

Councilmember Garza inquired about the trees in front of Taco Bell because he has received a couple complaints of visibility being obstructed. City Administrator commented he will notify code enforcement.

Mayor Logan announced the following:

- The City was invited to the City of DuPont Inaugural Washington Mayor's Cup in DuPont WA on August 18<sup>th</sup>, 2017. If interested contact City Clerk Rebecca Ozuna.
- TBD meeting scheduled for Monday, August 7<sup>th</sup> at 6:15 p.m.

**ADJOURNMENT**

With no further items to discuss, Mayor Logan adjourned the Council meeting at 7:11 p.m.

By: \_\_\_\_\_  
SHAWN LOGAN, Mayor

ATTEST:

By: \_\_\_\_\_  
REBECCA P. OZUNA, City Clerk